

<b>1 Controller</b>	Name (Business ID) Uuva Oy
	Address PL 164, FI-00701 Helsinki
	Other contact details (e.g. telephone during office hours, email address) asiakaspalvelu@uuva.fi, +358 20 741 8494
<b>2 Contact person in matters related to the register</b>	Name Herikko Havumäki
	Address PL 164, FI-00701 Helsinki
	Other contact details (e.g. telephone during office hours, email address) asiakaspalvelu@uuva.fi, +358 20 741 8494
<b>3 Name of the register</b>	Customer register
<b>4 Purpose of personal data processing</b>	<p>The customer register will be used in invoice financing and in the processing of debt collection assignments. Data saved in the customer register is needed in invoice financing, voluntary and legal debt collection, and other measures that support financing and debt collection activities. The customer register also contains data on court proceedings related to writs of summons and disputes, and on various insolvency procedures.</p> <p>Where required, the register is also used to fulfil obligations under the law or official regulations.</p>
<b>5 Data content of the register</b>	<p>Depending on the purpose of personal data processing, the following data will be registered with the customer register: names of the parties of the legal relationship, identification data (date of birth, contact details, address, and possible personal identity code and/or business or community ID), bank details, and any other information provided by the client/data subject that is necessary for managing the assignments.</p> <p>The customer register also contains the grounds for the receivable with related specifications, information of any measures taken in the matter, and information received/acquired from the authorities.</p> <p>Calls made to the customer service can be recorded in order to develop customer service activities.</p>

<p><b>6</b> <b>Regular data sources</b></p>	<p>The Client will provide data on the assignment and the data subject. A credit reference company provides the public payment default information concerning the data subject. The Posti's address service provides the latest address of the data subject.</p> <p>The Population Register Centre provides the domicile and contact details of the data subject. Companies that specialise in contact details provide telephone numbers where needed. Local competent register offices provide guardianship data on the data subject. Legal Register Centre provides information on bankruptcy, corporate restructuring, and personal adjustment of debts concerning the data subject. Traficom provides information on the ownership/possession of vehicles. Registers maintained by the Finnish Patent and Registration Offices provide information on companies, associations, and foundations. The Finnish Tax Administration provides public data on income taxation. Information is also acquired for the implementation of debt collection assignments from courts, enforcement authorities, and tax and employment authorities.</p>
<p><b>7</b> <b>Regular conveyance of data</b></p>	<p>Data contained in the customer register is conveyed to the Client/data subject and to various authorities as required by valid legislation. Data can also be conveyed in other contexts where permitted by law. The vehicle ownership and possession data acquired from Traficom will not be conveyed to the Client. Data can also be disclosed to the person responsible for the IT support services.</p>
<p><b>8</b> <b>Transfer of data outside the EU and the EEA</b></p>	<p>No personal data is conveyed outside the EU or the EEA, unless required by valid legislation.</p>
<p><b>9</b> <b>Protection principles of the register</b></p>	<p><small>A. Manual material</small></p> <p>There is a surveillance and alarm system in the company's premises. Written material is stored in separately locked premises. The said material is always stored for the period of time required by valid legislation. Only the staff involved in complaint processing have access to personal data.</p> <p><small>B. Information processed in information systems and networks</small></p> <p>Data contained in the register is confidential. The staff has committed to keeping confidential any data they receive in connection to their work tasks. Using the register requires a personal username and password. Access to the register ends when the employment relationship ends. Only the staff involved in complaint processing have access to personal data.</p>
<p><b>10</b> <b>Inspection right</b></p>	<p>Each data subject has the right to inspect their personal data contained in the register. A request to view data contained in the register must be submitted through Uuva Oy's website. The request must be sent to our data protection officer. In connection to the reply, the data subject will be informed of the source of the data, their purpose, and to whom the data may be conveyed. The Client must specify in the inspection request the identification data required to inspect the data.</p> <p>A request to inspect your personal data can alternatively be submitted by mail to:</p> <p><b>Uuva Oy, PL 164, 00701 Helsinki</b></p> <p>Requests that are submitted by post must include a copy of your valid ID and a filled in copy of our data protection form. We will request you to confirm</p>

	<p>your request with a separate letter and in the same connection to provide an email address to which any requested data and the reply to your inquiry will be sent.</p>
--	---

<p><b>11 The right to request that incorrect data be corrected</b></p>	<p>Each data subject has the right to request that incorrect data concerning themselves that is contained in the customer register be corrected. The request to correct data contained in the register must be submitted through Uuva Oy's website. The request must be sent to our data protection officer. The client must specify in the request concerning the correction the required identification data and the changes they request to be made. If the erroneous, unnecessary, defective, or otherwise outdated information is observed by the staff or in the automated inspection of the register, the said information is corrected or deleted immediately.</p>
<p><b>12 Other rights related to the processing of personal data</b></p>	<p>Each data subject has, subject to certain conditions, the right to request that personal data concerning him- or herself be removed from the customer register. The request to remove data contained in the register must be submitted through Uuva Oy's website. The request must be sent to our Data Protection Officer.</p> <p>Similarly, data subjects have the right to be informed about the processing of their personal data (as disclosed in this Privacy Statement and the Uuva Oy Privacy Policy), to restrict their processing if necessary, to transfer data from one system to another (if alternative systems exist). Requirements and requests will be addressed to our Data Protection Officer.</p>